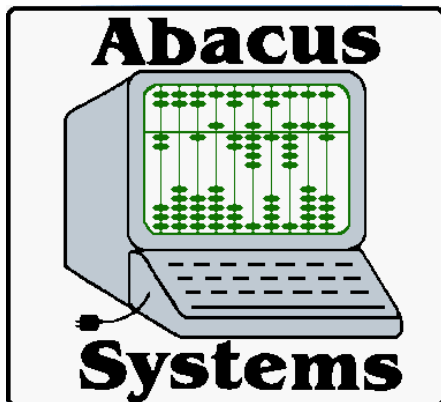


**RENTAL MANAGEMENT SYSTEM
UPDATES
USER DOCUMENTATION**



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RMS UPDATE NOTES

These notes represent changes to RMS programs that may not be listed in the documentation. They should, however, be noted in the help files. The purpose of these notes is to let you know of recent changes that have been made to RMS programs that may affect you. Some changes are listed as "custom". This means that the enhancement is not available to you unless you specifically request it. There may be a charge associated with "custom" changes. Other enhancements may not be available unless you receive a complete update tape from Abacus Systems. Installation of update tapes is charged at the standard hourly rate. The updates contained within this document date back from present to January 2008. Updates for other years are available upon request.

Each note is listed with the date of the change, the programs affected, and the initials of the client requesting the change. At the bottom of the document, an index showing all updated programs and their corresponding page numbers is available so that updates can be reviewed by program.

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11/18/11 IFM**RMS/SWING**

The minimum resale and minimum yard fields on line 10 will now display in red if the stock level is below these figures.

11/17/11 CFM**RMS**

The [CFM] history display now has the option to display sales, costs, rentals, and labor by item within a selected month. If you press <PGDN> on any month, the program will resort and display totals by item. If you press <PGDN> on the grand total line “****”, then select a year (/yyyy) and press <PGDN> again, you will see totals by item for the selected year. If you go back to the total monthly display and select the total line again, the last line, you will see a grand total of all items sold to this customer. On some systems this function has to sort through a lot of data so be patient.

11/17/11 IFM**RMS**

A 3RD level has been added to the [IFM] history display. If you press <PGDN> on any month, the program will resort and display totals by customer. If you select the grand total line, then select a year (/yyyy), you will see totals by customer for the year selected. If you select the grand total on the monthly detail screen (****) you will see customer totals for all history data. Note that it may take a while to sort common items that keep a lot of history.

11/07/11 ARIR**CSEC**

The AR interest report will now consider dead ledgers when finding invoices with adjustments by GL number.

10/26/11 IPC**NL**

[IPC] will now display 2 lines per item if necessary to allow changing more than 3 prices at the same time. It will also allow changing the extended descriptions, up to 62 characters. The “% list” option will now ask for the new list price first so that it can be used with other fields at the same time – it no longer needs to be the only option suggested. The “total cost” option also has been changed for the same reason.

Installations that have split average cost can also use “NC” for new cost, and “RC” for rental cost in addition to “TC”. This replaces the extra prompt that used to ask “total cost for Rental/Sale/Both ...” when using “TC”.

10/21/11 OE, Order Processing module

LSSI

The order processing system has been modified to allow damage waiver/holdback computations on Sale invoices as well as +S items on rentals. Programs modified include: OE, OPR, OPN, IPR, DSJ, OI, MSR, and HSR. This is a custom change and must be requested.

10/21/11 POEN,POPR

SWING

A “*” will display next to the item number in POEN if a JPG image is present for that item. The “*” only displays when an individual item is entered, not when the <F4> key is pressed. The “*” will also print with POPR.

10/18/11 OE

SEA

OE will now check to make sure summary jobs are used for only one location. This check is performed after accepting the header. If the location on the job does not match the current location, a message is displayed and the user returned to the header corrections prompt. OE will not check to see if the job is active. If the job has been closed, the location can be removed in JFM.

10/14/11 GLAS

SEA

An option to print a more descriptive subtitle has been added to the General Ledger Amortization Schedule [GLAS]. The prompt “Description:” has been added to [GLAS] and will print in the title section of the report.

09/30/11 MSR

SSEC

The option to exclude the summary details from the [MSR] has been added to the “Credits/RC’s/Initials/Summary/!/*0/All” prompt. Specifying “S” for Summary at this prompt will print the summary header record (“SUMMARY TOTALLING”) with the links underneath it, but NOT the corresponding returns and continuations

shown in the links. This was done primarily to show only those invoices on the [MSR] that post to the accounts receivable and can be used for auditing.

09/30/11 DSJ

RMS

The Daily Sales Journal will no longer consider +U, +D, and +N items as wholesale even if an invoice is flagged as wholesale. The reason for this is that the +D, +U, and +N items are often already discounted, and should be handled as used sales not as wholesale.

08/23/11 IFM

NSS

The Inventory File Maintenance [IFM] program has been modified to all active items to be deleted and then converts them to +M. There are three different ways the system administrator can setup the active item deletion process: Not allowing the deletion to occur (standard setup), automatically converting items to +M throughout the system, or asking “Convert active item to +M” when “D” for Delete is selected.

08/23/11 OE

ASCI

The Hold Order section of the Order Entry [OE] program was modified so that it no longer asks for a passcode on credit exceeded or credit flagged accounts. A warning will now appear on the screen indicating that the account is credit flagged, and a response of Y** will allow the user to continue, whereas N will return the cursor to the ACCOUNT-JOB prompt. NOTE: The customer’s credit status WILL be re-checked at the time the hold order is activated.

08/12/11 APNI

RMS

The AP non-invoiced PO list may now be printed by date range. The vendor ranges selected for the report will now be printed on the first page heading.

08/12/11 PDF

ASCI

The “print to PDF” feature in RMS allows you to launch Acrobat automatically if you do not have a permanent connection to the shared drive by setting “ppshr=c:” in the Anita setup. When you do this, RMS always sends the file to c:\tmp\rmspdftmp.pdf.

This was done to prevent files from accumulating on the c: drive. You can now set "ppshr=C:" (uppercase "C") to tell RMS to use a unique file name each time. If you specify the name after the "PS." when running the program, then that same file will be used on the PC. If you enter simply "PS", the system will generate a unique file name which is actually the process ID of the task assigned by the Unix operating system. Remember to clean out c:\tmp periodically to save space on your drive and to protect sensitive data such as payroll reports.

08/11/11 EOD

ASCI

You can now schedule reports to run automatically at night even if you do not use the EOD program. Normally, end-of-day reports are run by EOD automatically. To run reports, create a batch called "ARAC". If you have multiple companies on your system, you must add the company code to the end as well so you can have different reports for each company. Normally, [ARAC] is run at 3 minutes past midnight, Monday to Friday, as it is used for checking credit by [OE]. (This change requires a new aracrunch script to be installed.)

08/11/11 ARDQ

ASCI

A new option has been added to [ARDQ] to allow you to print only new accounts that have been opened in "x" days. The purpose of this change is to keep track of how new customers are paying before they become a risk. You can also enter a date in this field instead of the number of days – though the date will not be formatted and redisplayed. The "date opened" has been added to the summary version of the report. The titles have been consolidated to save room on the header as well.

08/04/11 GLEN

ESL

You can now import data into GLEN in CSV (comma separated value) format such as from Excel. The data must be GL #,Reference,date,amount and it must be in the shared drive in a folder called "glimport". You can have a header line, but the label for column 3 must be the word "date". To use this feature, press <F12> at the reference field. Enter the file name with the csv extension. The program will check the validity of the data before writing anything to the GL transaction file. Currently you can only have one transaction per file.

07/25/11 PREL

LSSI

When printing the employee list for active or inactive employees, the “Record of Employment” data will be listed under each employee. Currently, the “ROE” is only used in Canada.

07/23/11 IFM

SWING

IFM/IFI now have the ability to fax/email an image if the RMS fax system is installed. The program will also display a “*” next to the item number if it find a JPG image associated with the item.

07/21/11 POEN

LSSI

You can now have up to 10 PO sequence numbers generate automatically by POEN. This is similar to the automatic job-cost number assignment. You can have a prefix, a sequence, and a suffix. Each series has a “key” that must be entered at the PO # prompt in POEN to generate the next number in that series. The reason for the change is to have a difference series of numbers for equipment PO’s, office supplies, outside labor, etc. The series are setup in SYSMAIN line 16 by entering “0” for the last PO number.

07/21/11 PREL

LSSI

The employee list may now be printed for employees that have had no activity within the last “X” months. This is useful for filing government reports for employees that no longer work, but have not been terminated – such as the Record of Employment in CN. (You can also run the report for terminated employees simply by selecting that option.) To run for “inactive” employees, enter a negative number at the “active employees within X months” prompt.

06/22/11 ER, RC

ESL

The equipment return program has been modified to allow cease billing dates to be entered for entire accounts rather than by specific job sites. The rental continuation program has been modified to check first for an individual job site cease billing date, and then for an account code cease billing date. Cease bill through dates for individual job sites take precedence over the more general customer account cease billing dates.

=====

06/14/11 ARIR

CSEC

The “Interest Charge” report may now be printed for adjustments entered in ARCR for a particular GL account number, or range of account numbers. The purpose of this change was to provide a way to see what invoices were “written off” or adjusted in a given time period.

=====

06/13/11 ARCJ

RMS

The cash receipts journal may now be printed by date range and by reference range. This was done so you can isolate one month if mixed postings were entered (see ARCR below). Note that if you leave a cash receipts journal open at end of month you must account for it if you reconcile your cash account in GL. This is because the amount paid on an invoice is posted immediately in ARCR, but the GL is not updated until the journal is updated. The CASH program will show any open amount.

ARCJ will now ask “Bank Code” instead of “Cash Account”. The cash GL numbers is taken from the bank info in the AP system control file. This change was made to be more consistent with the AP system, and to prevent operator error by selecting the wrong GL number.

=====

06/03/11 ARCR

RMS

Cash receipts entry will now check the dates on all prior, un-updated postings and warn you if the current date is in a different month. This was done to prevent the dreaded “Mixed Postings” message that appears in ARCJ. You can still bypass the warning by answering “Y**”, but remember that ARCJ uses the posting date for all GL transactions on that journal.

=====

05/27/11 SFM

RMS/ASE

The little used salesperson assignment feature in OE has been modified so the tables can be maintained with [SFM]. When this feature is activated, OE will calculate the profit on a sale invoice and change the salesperson code based on that profit. If the feature is active on your system, you can enter a code of “XX**” in [SFM] to access the table for salesperson “XX”. Once this feature is turned on, a box will display in [OE] whenever a new sales ticket is entered or changed showing the overall profit on

the invoice and the suggested new salesperson code. The user can either accept the new code, or change it back to the original or another code. Note that this feature does not affect rental tickets and consequently sales on rental tickets.

05/27/11 OE

RMS

The Order Entry program has been modified to prevent the billing flags from being changed on line 21 for progressive bills.

05/20/11 SFM

RMS

A salesperson history option has been added to the Salesperson File Maintenance [SFM] program. When “H” for History is selected at the Corrections prompt, the historical invoices will be sorted for the current salesperson code, and a display box will appear on the screen showing rental, sale, and labor totals for each year. Pressing <PAGE DOWN> on a particular year will show the month by month detail for that year. Pressing <END> will exit the inquiry box.

05/18/11 SCR

RMS

Although the concept of “chargeback” has been in the RMS commission report for some time, it has now been enhanced to allow different settings for each salesperson. Before this change, the settings were defined system-wide and applied to all salespersons. The fields for the chargeback options in [SFM] have not been implemented until now.

Charge-backs provide a way to pay commissions in advance based on invoices, but later charge them back to the salesperson if the invoice is not paid in a certain amount of time. RMS allows 3 breakpoints for charge-backs as defined in [SFM] for each salesperson. These may affect each of the 3 phases in [SCR] differently. Phase “0”, unpaid invoices, lists the charge-back amount by comparing the effective date of the report to the invoice date, then using the 3 breakpoints to determine if the amount should be charged back. Phase 1, new invoices, will only list an invoice if it is older than the first breakpoint. The reason is that the first breakpoint is assumed to charge back at 100%. No commission would be due in this case, so the amount is reversed completely (less any amount already paid). Phase 2, paid invoices, will compare the effective date to the date paid, and adjust the commission if the days to payment falls in one of the 3 breakpoints. (Note that RMS assumes an invoice is only paid once in any given month. If paid more than once, only the last date paid will be used in the

calculation.)

Any invoice that is older than the first charge-back breakpoint will be removed from the commission file when at EOM. This prevents multiple charge-backs for the same invoice.

You can force a chargeback regardless of the age by setting the flag to “C” in [SAE].

05/13/11 OE

CSEC

Changes were made to the Order Entry program and the handling of “GR” or Group items. Previously, when a group was selected, and the item already existed on the order, the item was not affected by the group and had to be manually changed. The [OE] program was modified so when an order already contains an item which is also part of the group being selected from the prompt “GROUP item already on order! Replace/Add to/<ENTER>=no change”. To replace the quantity currently on order with the quantity from the group enter “R” for Replace, to Add the quantity from the group item to the current quantity, enter “A”, and to make no changes and keep the current order quantity press <ENTER>.

05/11/11 ISL

RMS/Betco

The inventory sales list will no longer include “+M” items when run for select categories, only when all categories are selected. You can also print just +M items by entering “+M” in the item range prompt. You can also select “+U”, “+D”, or “+N” in the same way. Entering a single “+” will print all of the above.

05/06/11 IPC

RMS

IPC can now be changed to change vendor codes quickly instead of using IFM. The “price code” to change the vendor is “VN”. You can use this code to change the primary and secondary vendor field item by item, in an item range, or in a category range.

There is also a new option for all codes to duplicate the last value entered. To do this, press the <F4> key when prompted for the new value. The rate, category, vendor, description, etc from the last item entered will be copied to the current item. Returning to the [IPC] menu clears all prior values.

=====

05/06/11 RIT

RMS

The Rental Item Tracer was modified to check the assembly file when being run for specific item codes and wild card items. Previously, the assembly file was only broken down when the [RIT] was run for All items.

=====

05/03/11 ACF

RMS

Entering days of "9999" or greater (27+ years) will now have the effect of removing the selected flag from all customers.

=====

05/03/11 ARAG,ARDA

CER

The aging reports will now print the "override" credit flagged messages that are entered in SYSMAIN page 2 to match the message the [OE] uses. If any of the messages are blank, the default will be used.

=====

04/25/11 GLED

RMS/BETCO

[GLED] will now create missing consolidated GL accounts when run for all accounts in location "0" in a multi-location installation. Normally, [GLAM] does this when new accounts are created from a "controlling" location. But if a new account is created from another location, [GLAM] will not create the consolidated account. The description and flags are copied from the first location it finds that has the account setup. Note that this change makes it unnecessary to run [GLCN] to create missing consolidated accounts.

=====

04/22/11 POHI

RMS

[POHI] now has a "hot-key" link directly to [IFI] for the current item accessed by pressing the <F4> key at the bottom of the screen.

=====

04/14/11 IFM

RMS

[IFM] has been changed to save all item code changes for active items to process later like the change below for [VFM]. For inventory, the log is reports/ifclog##

where ## is the station ID. Note that item changes should really be done in location 0 to affect all locations.

04/14/11 VFM

RMS

[VFM] now has a vendor-code change option that will allow users with level 7 or greater to change the code on an active vendor. Since it takes a while to do this, [VFM] will simply hold the change until you exit the program. It will then ask if you want to apply the changes. If so, another program called [VFC] is run that goes through each applicable file on the system and changes the vendor code. If you recall a vendor in [VFM] that you have changed, but have not applied the change yet, it will display the new code next to the old. You can then make a correction, or blank the new code to undo the request. Entering the same code as the old one has the same effect. When you exit [VFM] you are given the option of applying the changes, saving them for later, or clearing all requests. Remember that nothing is actually changed until you apply the changes by answering "Y**". If more than one person is making changes, they are all processed at the same time. A log is kept of the progress in reports/vfclog## where ## is the station ID for the session. It is advisable to make sure no one is logged in when applying the changes to avoid record locking errors.

03/31/11 APHD

ESL

[APHD] may now be run by invoice date range as well as journal dates and check dates. Leaving the field blank will default to the current month as do the other date ranges.

03/29/11 ARIQ

SWING

[ARIQ] will now handle the "age interest" system flag correctly when using the "include interest" toggle option. Before this change, interest was always treated as current when using the switch.

03/29/11 APCK

SWING

The new [APCK] will now recognize custom templates by company code as well as bank code. The program will check for the 3 digit bank code first, then the company, then use the default.

03/03/11 ACF**RMS**

The automatic credit flag function will now print the report before changing any flags in the customer file. When the report is complete, you will have the chance to accept the changes or cancel the run at the "ACCEPT AND UDPATE" prompt. When run in a batch, the report will automatically update.

03/01/11 GLEN**ESL**

A new option to over-ride the account description has been added to the copy/move/reverse option in [GLEN]. This has the same effect as changing the description using the <SH-TAB> key at the amount field, but it will copy to all lines on the changed or new reference. You can leave this field blank if you do not want to override the description.

02/23/11 CSH**RMS**

When printing a cost on [CSH], the profit percentage will now be printed next to it. The profit percentage is calculated as $(\text{selling price} - \text{cost}) / \text{cost} * 100$. If the cost is zero the profit will not print.

02/22/11 IFM**RMS**

[IFM] will now allow you to change the item number of active items (with a passcode). The program will link to an "item change utility" (IFC) to go through all RMS files and make the appropriate change. It may take a few moments to do this for large systems, especially those with multiple locations. If the new item number exists, the program will warn you and ask if you want to merge the [IFM] data. It will then add the appropriate fields, recalculate average cost, and update the activity dates accordingly. A log of the results is kept in reports called "ifclog" with the station number appended.

02/21/11 HOTSCREENS**RMS**

The default method used to access RMS hotscreens has been changed to take advantage of new features in Anita. In the past, the PC needed to have drive letter

“S:” mapped to the shared drive on the server. The new method will send a hotscreen file to the local PC in a folder named C:\HOTSCREENS and does not require access to the shared drive. The hotscreen is only sent if it has changed since the last time the program was used. Keep in mind that hotscreens are only the colored masks and do not contain any data so they seldom change. The folder will be created automatically the first time a hotscreen is needed on that PC. A file is created in the user’s home directory on the server named “hotlog.machine-name” where the machine name is retrieved from the PC. Installations using Samba will see this file listed in their home folder. You can remove this file to force RMS to send new hotscreens to the PC. Newer versions of Anita can set the machine name to save login time by going to config->UNIX ENV setup and entering “MACHNAME=%plmach%” on a blank line. If you do not do this, the login process will retrieve the machine name. You will see a red box flash on the right side of the Anita status line indicating that the keyboard is locked during this process.

=====
02/14/11 GLED **CFT**

A new option has been added to [GLED] to print transactions in date order with totals by month. The option is skipped if the date range is left blank. When printing the report for several months, the totals can be used to indicate trends.

=====
02/11/11 CSL, CPG, PURGE **CSEC**

There is now a purge factor in the RMS system that controls when unused customer account codes purged. Previously, these accounts had to be deleted manually using [CFM], but will now purge according to a purge factor. The default setting for the purge factor is 60 months, but can be modified.

=====
02/02/11 HIR **USAI**

You may now reprint Progressive consolidated invoices using HIR. Before this change, only the individual tickets would print, not the consolidated invoices. If you just want consolidate invoices, make sure you enter a rental category of P1C, P2C, or P3C. You can also use wild cards “*” or “?” in the rental category. For example, to get all progressive continuations, enter “P?C”. To get all “S” invoices, enter “S*”. A “?” means a single character, a “*” means any number of characters.

=====
02/01/11 POHR **RMS**

[POHR] will now calculate the average cost of items purchased over the date range specified.

02/01/11 HDRMAIN

RMS

A feature has been added to the HDRMAIN program allowing a new tax code to be copied to all links on a summary or progressive continuation. When correcting a summary header or a progressive continuation, the tax code is corrected, a link is present on the header (line 31), the user will be asked if they want to copy a new tax code to all links. When Y** is entered, the user will be prompted for the new tax code, and that tax code will then be copied to all links.

01/28/11 VFM,VFI

RMS

A history option has been added to [VFM]/[VFI] that will tally purchases and payments sent to a vendor by month. This function uses the AP files to determine vendor purchases, not the PO files. It does not take into account alternate vendor information that may have been entered in the new AP system. The screen is similar to the ones in [CFM] and [IFM]. Current payments that have not been updated will show as being paid in the current system month.

01/21/11 ARCP

RMS

Remarks for on account payments and miscellaneous cash payments have been added to the accounts receivable reference inquiry and print out.

01/21/11 GLR

RMS

The general ledger report format now has the capability to insert laser control codes to draw boxes, shade, change color, etc. The format to insert "PCL" codes is !#PS=PCL(a,b,c,d,e,f,g,h,i,j,k). The 10 parameters, a-j, define the box size, shading type, position, color, etc. A simple command to draw a box at the current line and also 2 lines above would be:

!#PS=PCL(2,-1,-1,0,-140,2398,155,2,2,2,0) where

A=2:restore the position after the box is drawn

B=-1:no color change

C=-1:do not shade

D=0:x position
E=-140:y position
F=2398:width of box
G=155:height of box
H=2:stroke weight of lines
I=2:amount of grey fill
J=2:shade box
K=0:end of list

For the adventurers, there are many more options that will be provided on request.

01/18/11 MDR/MSR

CER

The Monthly Deferred Revenue report has been added as a feature of the Monthly Sales Report. To utilize this feature, add “D” for Deferred to the selection being specified. For example, “1D” will run the deferred revenue report in invoice order, whereas “2D” would run the deferred revenue by customer. The Deferred revenue report will split the revenue for each lease showing totals for each month. For example, when a lease bills for 28 from 12/6/10 thru 01/02/11, the revenue bills for 26 days in December, and for 2 days in January. If the lease in question has a sub total of \$1500.00, the deferred revenue will print the invoice total for December as 1392.86 and 107.14 for January. The calculation is made using the total amount, divided by the number of days billed, then multiplied by the number of days billed that month. In our example, the invoice total of 1500 divided by 28 is 53.57, multiplied by 26 for December, and multiplied by 2 for January.

12/13/10 ARIQ

RMS

Turning the interest invoice amount on/off will now consider the “age interest” flag in the system setup. Before this change, interest was always assumed to be in the “current” column.

12/10/10 TSR

GFSE

The Truck Schedule Report may now be printed for only tickets containing selected text in the “ship via” field. The field is case insensitive. For example, to print only orders or equipment returns being delivered by company trucks, you could enter “OUR TRUCK”. The words “our truck” may appear anywhere in the ship via field on the order, or in any of the remarks lines on an equipment return.

12/02/10 ARCR

SWING

You can now use [ARCR] to write-off invoices within a date range. Enter an “I” at the “line: “ prompt to write-off just interest invoices, or enter a “W” to write-off all invoices except interest. The program will then prompt for a date or date range where “A” is all dates. It will also ask for the GL number to use for the write-off. When writing off interest only, the GL number will default to the finance charge number loaded in [GLSM], otherwise it will default to the AR adjustment number. This option will skip any invoice that is currently selected for payment. Note that when writing off invoices like this, the entire amount goes to the GL number entered and the program does not attempt to distribute to sales, rentals, or GL subs.

11/19/10 CSH

RMS

[CSH] now has an option to include expanded descriptions for each item it prints on the report.

09/27/10 MENU,MENUMAIN

SWING

You may now create a user that has access only to programs specifically listed on the privilege level exception list entered through [MENUMAIN], option 2. To do this, leave the level blank on the user setup, field 3. The user must then be entered with a “+” in the exception list in order to run the program.

09/22/10 ISP

ELLIS

A new option has been added to the inventory stock report that will exclude any item that has no quantities in any of the fields specified for the locations on the report. A spreadsheet option has also been added that will create a “comma separated values (CSV)” file and submit the file to Windows to be opened by the associated program, usually Excel. The CSV file will have a separate column for each quantity type specified for the locations, rather than list them on separate lines like the report. It will also list ALL locations in the control file rather than limit to just 10 locations like on the report.

You may also override the system control file so you can specify which locations you want on the report. You can have multiple control files and specify which one you want so it is possible to group locations any way you want. Note that the control file

will be interpreted at run time. If you batch a report and change the control file, it will use whatever is there when the report runs.

08/24/10 POHR

SCL

The Purchase Order Historical report has been changed to only print data for the current location, or all locations if running in location 0. When running in PO order, the location code will print next to the date in parenthesis. There is also an option to print only transfers.

08/23/10 APPJ

LSSI

[APPJ] now has an option to print the first part in PO number order instead of vendor/check number order. If this option is selected, the vendor totals are not printed because the same vendor may appear several times based on the sort order.

08/11/10 HIR

ELLIS

You may now reprint invoices by tax code using [HIR]. You can enter up to 20 tax codes or ranges. [HIR] can now be run in a batch using [BRB].

08/06/10 RMSFAX

RMS

RMSFAX now supports internet fax services directly. It is no longer necessary to have a fax modem connected to the server to use the RMS fax system. It does require that RMS email be installed and operating on the server. The program automatically appends the domain of the fax service to the fax phone number causing the fax to be sent through email. For example, if sending to fax number 9738759988 using Ring Central (www.ringcentral.com) , RMSFAX will change the phone number to 9738759988@rcfax.com and send it as an email. Ring Central validates the sender's email address, strips the phone number, converts the document if necessary, and sends the fax to that phone number. There are several services available that do this starting at \$6.50 per month with no long distance charges. This option is activated by setting "rmsfaxe" in the tfrc profile.

08/06/10 IPC,IPU

ESL,RMS

[IPC] will now copy prices, rates, etc to a destination location even if the prices have not changed.

[IPU] now prompts to activate or deactivate the system and is not longer a “hidden” option. If there is no data for [IPU], the program will ask if you want to turn it off. If it is not on, it will ask if you want to turn it on. You can now make any location the controlling location temporarily, then deactivate it when done so a user does not accidentally copy prices to another location.

07/28/10 POOP

RMS

The “Print Hold Orders” prompt has been changed to “Include Hold PO’s”. The valid responses are “Y” to print both normal open PO’s and hold PO’s, “*” to print just the hold PO’s, and blank to print just normal open PO’s. This change was done to be more consistent with other similar prompts in the system and to give the option to print just the normal PO’s.

07/27/10 ARAD,ARAJ

LSSI

A 60 character remarks field has been added to [ARAD]. To make this work, a “corrections” prompt has been added. The remarks will print with each line on the journal. Note that if this new program is installed and there is an open journal, the remarks will not print until that journal is updated and the file cleared.

07/21/10 GLDM,GLDR

LSSI

A 60 character remarks field has been added to [GLDM]. The report, [GLDR] now has an option to include the remarks.

A date is no longer required when changing the default records in [GLDM]. Defaults are changed by preceding the inventory category with a “~”, or by entering “~~~~” for all other categories. The category defaults are only used by end-of-month when depreciation buckets are created automatically. The “~~~~” default is used when entering new records directly in [GLDM], such as with fixed assets.

07/14/10 APHD

RMS

APHD may now be printed using the alternate vendor code entered in the new AP entry programs. The program will consider a blank alternate vendor as the same as

the payee. This way, you can get totals for a vendor whether they are paid directly or through an alternate such as a credit card. APHD will now print the alternate vendor next to the remarks under each distribution line.

07/13/10 CASH

RMS

You may now select a bank in [CASH] using the arrow keys and press <PGDN> for additional details. This includes a breakdown of the open AP and PR journals, the total of un-updated AP checks, a bank reconciliation amount, and the available cash. Un-cleared deposits are listed separately from un-cleared checks. The reconciliation is calculated as the bank balance plus the un-cleared checks and deposits from [APOP], plus any un-updated AP checks, minus un-updated cash. The available cash is calculated by adding future dated checks to the balance.

07/13/10 PRCR

LSSI

Skipping line 1 in [PRPE] could have caused an out-of-balance posting in [PRCR] for salaried employees with pass-through deductions. The reason is that the program used the GL number associated with the division-department of the first earnings line on the check. If the first earnings line was blank, the GL number was unknown and the posting for the deduction was skipped. Now, a default GL number obtained from the home department entered in [PREM] is used if there is no earnings line one.

06/28/10 OE,IFM,PEM

RMS/CSEC

[PEM] now supports 9 quantity breaks for trade and wholesale prices for a customer, customer-job, or for all customers. [IFM] can be used to load the breakpoints and prices for all customers by pressing <PGDN> at the “trade price” or “wholesale price” field. If break pricing for all customers exists for an item, a “>” is displayed next to the price in [IFM]. [OE] will check the breakpoints when an item is first added to the order immediately after the quantity is entered and change the price accordingly. If the price is changed with the <S_TAB> function the check is skipped. Quantity pricing may be copied and purged just like any other price exception using [PEM]. Currently this is a system install option and must be requested.

06/18/10 PREM

RMS/LSSI

There is now a direct link from [PREM] to the “record of employment” program

[PRRE]. A list of ROE's on file for an employee will display in a window if "R" is pressed at the "CORRECTIONS ..." prompt in [PREM]. You can select one ROE and press <ENTER> to link to [PRRE] for that particular ROE. [PREM] will ask if you want to create a new ROE when the termination date on line 15 is changed, again linking to [PRRE] to generate a new ROE for that employee if applicable.

06/18/10 ARDQ

CSEC

The delinquency report will not longer print credit card info (if activated) in the collection letter fields. Instead, the card type and only the last 4 digits will be printed.

06/17/10 AP99

RMS

The company address and federal ID number for 1099s now comes from line 16 in [APSM] instead of using [PRSM]. The company name is assumed to be the same as that entered in [SYSMAIN] for location 0. When loading the information the first time, leaving the first field blank will copy the information from [SYSMAIN]. This change was made because not all installations use RMS payroll.

The AP 1099 program now has the option to adjust the margins to within 1/300th of an inch like the other program that print on pre-printed forms. Pressing <PGDN> at the "test form" prompt will display a box allowing entry of the top and left margin. The settings can be saved as in the other programs. The margins are only used for printers coded as HP PCL compatible.

06/16/10 JCTT

BETCO

The Job Cost Transaction Total program was written to print each job cost job followed by all transaction codes with totals for both the date range entered and the job to date totals.

06/11/10 PRRE

LSSI

This new payroll screen, Record of Employment, and form are required by Revenue Canada (CRA) when laying off an employee. The screen calculates wages paid within the last 53 pay periods by sorting the current payroll (un-updated checks), history (from [PREC]), and the prior year payroll. Other pay frequencies change the number of periods reported so basically the screen shows the last year of wages, or up

to the last time the program was run for an employee. The program will create a submission file to be uploaded on the CRA website. Although the report and upload file are specific to Canada, the screens may be useful for US customers as well.

06/11/10 ARDQ,ARCO

CSEC

Salesperson ranges have been added to both [ARDQ] and [ARCO]. Any saved batches or macros are not compatible with the new programs and will have to be resaved.

06/02/10 POEN

ASI

The ability to save a purchase order to a purchase order hold order while deleting the original purchase order has been added to the Purchase Order Entry program. When "S" for Save is selected at the header corrections prompt, a new hold order purchase order will be generated and all information from the original PO will be saved to it. Once the new hold order PO is generated, the original purchase order will be flagged as deleted.

05/28/10 APRM

LSSI

Apparently, some banks charge interest using a daily rate, not a monthly rate. A flag has been added to the loan information in [APRM] accessed by pressing <PGDN> at the "AMT" field on line 10. When setting the "DAILY RATE?" field to "Y", make sure the interest factor is the daily factor, ie. divide the annual factor by 365. Remember, this is a factor, not a rate. If the loan rate is 8% (APR), the factor would be ".00021917808" (.08/365).

05/25/10 PRPE

LSSI

The special deduction type "B" for base wages will no longer include extra pay. This is because type "B" takes the hours worked times the base rate in [PREM] line 17 to calculate the deduction. It would not make sense to include extra pay because the "hours" is often a "quantity" in these cases, such as "truck hours". This deduction type is only used for the CN union "CLAC" and will probably not affect any other installations.

05/21/10 ARCP**RMS**

The <F2> key has been added to [ARCP] to display the previous page of listed checks. The <F2> key used to do the same thing as <HOME> before this change. The format of the screen has also been changed slightly to allow more lines to be displayed.

05/21/10 APVP/APIQ**LINK/RMS**

[APVP] is a new program on the AP menu that can be used to display all checks written to a vendor, sorted by newest first. The program was modeled after the AR customer payment function [ARCP]. You can also use [APVP] to find a check if you don't know the vendor or bank code. When you press <PGDN> on any check line, a window displays listing all vendor invoices paid by that check. Note that old data may mix the detail screens if the same check number is used on the same date for the same vendor. Although this is not likely, it might happen if you use "ECHECK" or "VOID" as the check number. A new version of the AP check program corrects this problem.

There is also a link to [APVP] from the [APIQ] screen. On the first page of [APIQ] you can press <F4> to see a list of all checks for the vendor. On the details screen, pressing <F4> will show the details for the most recent check used to pay the particular voucher.

To better support this change, the format of the stored check number for paid vouchers now includes the bank code followed by a ":". The check number field in [APMAIN] has been renamed "check data" and is now 60 characters.

In order for this program to work correctly, a small conversion program needs to be run.

05/12/10 APRM,APRU**LINK/RMS**

[APRU] will now automatically calculate interest on a loan with each payment, post the principal and interest to the appropriate GL numbers, and reduce the balance by the principal amount. To use this feature, enter the balance of the note on line 10 in [APRM] in the "AMT" field, then press <PGDN>. This will bring up a window prompting for the interest factor and interest GL number. Note that the program expects a factor, not an annual rate. For a monthly payment, divide the annual rate by 12, for bimonthly, divide by 26, etc. Do not enter the rate as a percentage. For

example, if the annual rate on a monthly note is 8%, enter .08/12, or .00666666667. [APRU] will calculate interest by multiplying the factor times the loan balance, subtracting this number from the payment amount to get the principal reduction that will be applied to the “AMT” field. The interest will be subtracted from the first GL number entered on the distribution screen. Make sure that this default number has been changed for this voucher as indicated below. The interest calculation should match an amortization schedule printed using [GLAS].

Sometimes the last payment on a note may be adjusted by a bank to account for odd pennies left over from rounding the interest calculation. It is possible that [APRU] will calculate one voucher past the term of the note because of this. To prevent this from happening, enter a stop date in [APRM].

05/11/10 APRM

LINK/RMS

The AP recurring invoice entry and update now support variable amounts for each distribution line. You can enter a GL number with a zero amount in [APRM] causing [APRU] to stop at those lines and prompt for the amount for that voucher. The primary reason for doing this is so you can enter the interest on a note each month. If the total distribution does not match the total invoice amount, the balance will be added to the first (default) GL number. The default number may now be changed in [APRM] by entering a “G” on the first screen in response to the “Corrections ...” prompt.

05/06/10 PRPE

LINK

Salaried employees will no longer display a “1” in the hours field for the first pay line. [PRPE] will use the “standard hours” from [PREM] when calculating the hour totals. Several reports have been modified to be consistent with this method. This includes the check register and the stored total hours on line 19 on page 2 in [PREM]. Note that the first pay line must be “regular” hours, pay type 1, otherwise the line is treated like any other pay line.

05/05/10 IFM

LINK

The message indicating that an item is “active” if trying to change the item number has been changed to be more “friendly” instead of displaying the file name. If “ITEM ACTIVE IN: HISTORY” appears, it means the item code has been used on an invoice that has already been updated. If it says “PO HISTORY”, it is on a PO

that has already been received and updated. "OPEN ORDER" means it is on a current order, and "OPEN PO" means it is on a current (un-received) purchase order.

05/05/10 PRTR

LINK

The payroll time-clock report has been modified to print the calculated total hours for regular, overtime, and double time as determined by the system parameters entered in [PRSM]. The report will use the "MAX" and "MAX2" fields to determine the amount of overtime and double time per day. The "grace" field has been renamed "GR1" and will adjust the first punch of the day only if it is within this time from the standard time-in. For example, if the time-in is set to 8am, and the punch is 8:02 with a grace of 5, the total will be calculated using 8:00. This applies whether there is overtime that day or not. A new grace, labeled "GR2" is used to adjust short hours if it is less than this amount. For example, if the total hours is 3 minutes short of the standard day (MAX), either by a late punch in or an early punch out, the total will be adjusted to force the hours to match MAX. It is also used to adjust the hours down by this amount if there is extra time on the day. If any of the totals are adjusted using these factors, a code is printed next to the total for the day and a message will print on the bottom of the report.

04/27/10 PRO

SOCON

Total weight and size have been added to the Pro consolidation invoice.

04/23/10 OVP

SOCON

The ability to add a job site range to the Overage Print [OVP] program has been added. The job site ranges can be specified at the account code range prompt.

04/22/10 ERL

SOCON

The Equipment Return Log has been modified to allow job site ranges at the customer number prompt.

04/14/10 HIPURGE, MTD

BETCO

The historical purge [HIPURGE] program was modified to purge historical invoices

based on the job activity date rather than the age of the historical invoices/leases. The reason for doing this would be to keep all leases/invoices on the job sites until the whole job site was ready to purge. The historical tally sheets and other historical reports will now keep all activity on the job sites until the job site purges.

04/13/10 TFM

ELLIS

It is possible to have a tax code as both a state header, and also as part of another state when the summary tax report [STR] is active. This would usually happen if the system were converted from the standard tax codes to the summary tax codes and headers were not entered correctly. To make this conversion easier, if you move a state header to another state, [TFM] will now ask if you want to remove the old state header. Normally you would answer "Y**" because having the tax code as both will cause the summary tax reports [STR] and [TCS] to list the code in two places. Run [TCS] or [STR] including zeros to check the breakdown and make sure each code appears in one, and only one, state.

04/07/10 RR

RMS

Rental Return will now display decimals on fractional quantities. In this case, the decimal points may not line up when displaying the items in a column, such as when you press <F4>, but it will no longer round the quantities.

04/06/10 ACUP

USAI

The average cost update program that is run by [EOM] on some systems may now be treated as a batch report such that [BRP] will properly substitute the company name, location code, or date in the listing file name.

04/06/10 OE

RMS

Activating a hold order in [OE] will no longer copy the expanded description on partial activations.

03/29/10 CSH

SOCON

An option was added to the Customer Sales History [CSH] program to print the rental

movement. To utilize this feature, enter “M” for Movement when prompted for invoice type, and the report will include initial rentals, returns, and/or exchanges for the specified dates and customer codes. No rental continuation information will be included.

03/24/10 RA WORKSHEET

SOCON

The [RA] Worksheet will list the total number of pieces, value at trade price, weight, and square footage (size) on the job before the returns, the total of the return, and the balance left. It will also print the percentage returned and the percentage left. This could be used to adjust contract amounts on the entire job such as might be necessary for forming that is priced by the square foot. Note that at this time, assemblies and kits will use the amount in [IFM] for the assembly and not tally the pieces if the amount, size, or weight is zero. This may be addressed in the future. Also note that +M,+D,+U,+N items are not included in the tally since they would not affect the balance calculations that would be used to adjust the contract amounts.

The worksheet now prints the unit of measure for each item and has the ability to wrap long descriptions based on a setup flag.

03/23/10 CIR

SOCON

There is now an option to use weight to “value” the inventory. This option will work with the “yard only” option so you can use it to see the total weight of all inventory in the yard to determine the number of truckloads that would be necessary to move it.

03/16/10 ALL FAX PROGRAMS

SWING

When using the contact lookup option in any fax program, the lookup will return all 45 characters of the fax number/email address.

03/11/10 ALL LOOKUPS

RMS

You may now enter a number before pressing <HOME> to go directly to that position in the file. For example, if you enter “100” and press <HOME>, the screen will start the display at the 100th record in the file. If you enter a number larger than the number of records in the file, the last screen will display.

Pressing <HOME> while at a line other than the first line will now select the first line of the current screen. Pressing <HOME> while on the first line of the screen will perform as before and go to the top of the file.

If activated, you can now use the mouse to position the file pointer by clicking on the left or right line of the box. The position is an estimate and will tend to be more inaccurate as the file size increases. Clicking on either the upper left or upper right corner of the box will position the pointer to the first record in the file. Clicking on either bottom corner will go to the bottom of the file. There may be a delay using either of these position commands since this method actually reads every record in the file to get to the requested location.

Clicking on the top line except the corners will move backward one screen just like pressing <F2>, and clicking on the bottom line will advance one screen like pressing <F1>.

02/03/10 ISL

RMS

The Inventory Sales list may now be run for one job site, or a range of job sites. Customer and job lookups have been added as well.

01/28/10 CPI

RMS

You may now specify exact item qualifiers such as “+D”, “+N”, “+U” when searching in customer price inquiry. You may also search for ALL sales with “+s”, or all rentals with “+r” (both in lower case).

01/26/10 REX

RMS

[REX] will now insert an “=” before numeric data in text fields to prevent Excel from dropping leading zeros in fields such as part numbers or category codes. Note that Excel may indicate a potential error in the cell with a green flag, but this is simply a warning and can be ignored. The error checking feature in Excel can be customized in the tools settings.

01/21/10 IPC

USAI

The Inventory Price Change program, selection 5, has been modified to allow field to

field category price changes to specified locations, and also allows flat rate price changes. To utilize the flat rate price changes, enter “\$” at the Factor field, followed by the rate to be applied to each item. For example, entering “\$.00345” as the factor will change all the rates in the specified category to .00345.

01/14/10 LPC

USAI

The Lease Price Change program has been modified to copy new rates to leases in a given location from the inventory file.

01/12/10 RMS Email

RMS

RMS email has been integrated with a new delivery system that will authenticate (log in) to the ISP’s mail server before sending the email. Many ISP’s now require this in an effort to prevent SPAM from flooding the internet. Although this change requires a valid account on your ISPs server, the return address may still be specified in [MENUMAIN]. The software to this is public domain (free), but the time to install it is billable, although in most cases it should take less than 30 minutes.

12/18/09 all print programs

RMS

When printing to postscript, you may now prevent Acrobat from launching automatically by adding a space and the letter “n” or “N” to the end of the spool file specified as the file name. For example, if created a postscript document named “accounts”, you would enter “ps.accounts n” as the printer number. The change may also be installed as a default so RMS does not launch Acrobat at all.

12/16/09 ARCO

RMS

When printing/faxing/emailing statements to past due accounts using [ARCO], you may now include a copy of every unpaid invoice on the statement. As each invoice is printed, the invoice number is listed on the screen. Note that this can be a slow process, especially when faxing or emailing because every invoice must be converted to pdf format. This can result in some large files and may exceed the limits of some mailboxes. You can edit the customer list before selecting the statement option to eliminated customers from the process. Normally, invoices are not included with the automatic options run by the system, but there is a way to include them by manually editing the control files.

You can also specify a “wild card” character in the spool file name that will get replaced by the customer account number. This creates a separate file for each customer. When using this option with the postscript printer (ps.), Acrobat is not launched automatically. If it were, you would have a copy of Acrobat running for each customer – surely enough to crash Windows! For example, to create a pdf file for each customer, you would enter “PS.ARCO^” where the “^” will get replaced by the customer number.

12/15/09 ARIQ

SWING

You can now select "ALL" invoices when creating a fax/email/print list in [ARIQ]. Simply enter "A" before pressing the <F5> key. You will then be asked if you want to include unpaid invoices as well. You can clear a list here too. Note that the selection starts with the current invoice you have selected. So if you want to fax all invoices from a certain line number or date, go there with those options first. If something is already selected, it is left in the list. If run with a job number, only invoices for that job are selected.

When sending a list, you now have the option of including a statement - either account, job or both with defaults from the [CFM] flag. If you ran [ARIQ] with a job number, it will only ask if you want to include that job statement.

Note that you can only select 512 invoices either with this option or one at a time. In the rare case you need more than that, you can re-run it starting at the next invoice.

12/03/09 PIE

NL

[PIE] now has an option to set an entire category to zero when running in batch or bin mode. At the item number field, enter a 3 character category code and press <F12> to use this option. After confirmation, the program will display each item that has not already been counted on any batch or bin and enter it into the physical work file with a count of zero. In batch mode, only the batch type of resale or yard will be set to zero. In bin mode, both resale and yard are set to zero. Since this is simply a quick entry change, you can change any item by rekeying the same item code.

11/16/09 OE

RMS

You can now use the up arrow key in [OE] field 12 (misc charge) and field 18

(remarks). Field 12 has also been changed to zero the misc. charge if the description is removed. You can now press <END> in any of the 3 remarks fields to exit.

=====

11/16/09 OE

NSS

[OE] will now interface to UPS WorldShip and automatically fill in shipping charges when an order is corrected via selection 3. Although this is a very specific application for NSS, it could be that other RMS users could benefit by this. This is a custom change.

=====

11/04/09 CASH

RMS

[CASH] will now compare the system date to the check date in AP and PR and not include future checks in the totals. The future check amounts will be listed under the "OPEN AP/PR" column as a separate total, and a second "balance" including the future checks will be displayed. In addition, uncleared checks from [APOP] will show labeled "UNCLEARED" under each bank if there are any.

=====

10/26/09 IPR

SRES

The invoice print program was modified to print the sales tax breakdown for the city/county/state tax, using the descriptions from the state tax code. This is a custom change and must be requested.

=====

10/20/09 ORDER PROCESSING

RMS

The order processing system was modified to print the customer's physical address for job code "000" rather than the address found for that customer in [CFM]. If there is no physical address present for the customer, then the regular customer address will be printed. This modification was made for those customers who have their mail sent to a PO Box, but other shipments (such as UPS) to their physical address. To enter the customer's physical address, call the customer code up using [CFM] and enter "P" for Physical address at the corrections prompt.

=====

10/19/09 OI

RMS

[OI] now has an option to display the users list including the user that entered the

order, the one that printed the invoice, and the last 9 that changed it. The option is a “toggle”, that is, you press “U” to display the list, then “U” again to remove it. The location code that generated the invoice has also been added to the header screen.

09/25/09 CML

NSS

The customer master list, [CML], may now be printed sorted by telephone number. This is useful for finding duplicate customers. When sorting by telephone number, the program will also ask if you want to print duplicated only. When this option is selected, only non-blank phone numbers with more than one customer will print. You can then use “customer account change”, [CAC] to merge the customers.

09/16/09 CPI

RMS

The “alternate item” lookup has been added to [CPI] using the <F6> key as normal. The program will also automatically cross reference to the first alternate item it finds as do the other inventory programs.

09/14/09 GLEN

RMS/SWING

[GLEN] will now log transaction deletes in [MER]. Recalling an entry line by line and changing the amount to zero on each line will “NOT” be logged.

09/14/09 ARCR

RMS

It is no longer necessary to precede “X” accounts with the letter “X” to post cash or make adjustments to these accounts in [ARCR]. Instead, the program will ask if you are sure you want to continue when you enter the account code like [ARIQ]. Note that “X” accounts in this case also includes “T”, “D”, etc. – any of the credit flag codes entered on line 13 in [CFM].

09/09/09 GLEN, GLAR, all journals

RMS/SWING

GLEN, and all journals will now save the user ID and system date for each line on the activity report. GLAR has an option to print this information. GLEN will update this information with the last user and date changed. REX has been updated to include this data.

09/04/09 RIL**RMS/SCL**

A new option to sort the re-rent item list by PO vendor has been added to the report. This option will list items using the actual vendor on the PO, instead of the vendor in [IFM]. When using this option, the “Print Surplus Stock Only” is disabled because you can have the same item on multiple vendors. The “out of balance” message is also suppressed when using this option if there is more than one vendor for the item. In this case, the report will print “*MULTI VEN #” where “#” is a count of the vendors found for this item. A vendor range selection has also been added. Note that because of these changes, batched reports and macros will not be compatible with the new version.

The PO remarks are now printed on each line when printing the detailed report. The remarks are obtained from the PO history file which may purge before the re-rent item is cleared. Since remarks may be different with each receiving, the PO receiving index code (letter A-Z) has been added to the PO number. PORU has been changed to allow this. To make the report compatible with old data, POs without the index will use the remark from the first receiving found.

When printing the non-detailed version of RIL sorted by PO vendor, the re-rent column is actually the calculated total of the PO’s for that vendor, not the IFM re-rent quantity. When there is more than one vendor for the item, a “*” is printed next to the quantity and a message will print at the bottom of the report.

09/03/09 HIR**RMS**

The historical invoice reprint now uses the report driver so lookups and macros can be used like other RMS reports. The fax/email option has been fixed, but be careful because it will fax the entire report to the destination even if it is mixed customers. A future change may be to stop and verify fax numbers for multiple customers like [ARCO] or [ARST].

08/26/09 OPN**RMS**

[OPN] has been re-written to use the standard RMS report front end and now includes lookups, macros, etc. Since the order of some of the prompts has changed, batched reports are not compatible with the new version. The report will also handle long descriptions using the [OE] description flag and will now print the “entered by” user ID when printing in long form.

=====

08/25/09 ARAG

ASCI

The new option to print the [ARAG] in alphabetical order by customer name and then list all job sites was further adjusted to print the job sites only when the customer statement flag is set to print jobs (line 18 of [CFM]). In addition, the report was modified to print the job sites with no blank lines in between to “clump” them together. There are still blank lines that print between the different accounts.

=====

08/21/09 PRTE,PRTR

RMS

The time-clock system has been modified to better handle the pay types file. There are two default [PRPA] entries that are used by the system. The “~R” entry is used for the regular, overtime, and double time wages. The “~H” is used to identify vacation, holiday, and sick time. (Note that the order of the “~H” record has changed.) The report will also print total hours in these categories for the employees, departments, and grand totals instead of just one total. Like the other payroll entry programs, [PRTR] will now use [PRPE] to calculate deductions and taxes. A verify mode is available by entering “DEBUG” at the “Accept and Update” prompt.

=====

08/21/09 ARAG

ASCI

The Terms sort in the Accounts Receivable Aging Report [ARAG] was modified to sort by credit terms and also alphabetical order by customer name – previously the Terms option sorted by credit terms and numerical order by customer.

A new option was added to the [ARAG] to print the report in alphabetical order by customer name while listing all job sites and their associated aging after each customer account. The customer account code will also print with it’s aging.

=====

08/17/09 DSJ

ASI

The posting date to accounts receivable has been changed on long term leases from the lease date to the invoice date. The change has been made to avoid inconsistencies between the printed invoice and the update date.

=====

08/12/09 JCPE,JCPR

BETCO

The Job-Cost payroll entry and report have been modified to use the Pay Types codes instead of defaulting to fixed fields for regular, over-time, double time pay, and expenses. This allows the flexibility of using any pay types, in any order, as well as extra pay and expenses. The program still allows for 4 defaults as determined by the special “~R” [PRPA] entry, but the defaults may be changed. [PRPE] will now display the employee name and union name at the bottom of the screen. The format of the report has been modified to handle the pay types and will also print the earnings type. The totals section has been modified to tally the 6 allowed earnings types. The update has been changed to use the new [PRPE] link to calculate deductions and taxes making program support easier. There is a hidden option to “stop and verify” each pay check accessed by entering “DEBUG” at the “Accept and Update” prompt.

08/07/09 IPR

ESL

Multiple copies of an invoice may now be printed on a laser printer with different marginal words for each copy. This is a custom change, but the groundwork has already been completed in the program so the charge should be minimal.

07/29/09 ARLG

ASCI

The option to print the AR ledgers by order date (also known as work date) and also by order remarks and order date. The new option allows the invoices to be grouped in order of work date rather than invoice date.

07/28/09 ERL

BETCO

The equipment return log, ERL, will now use the system date when the return was entered when checking the date range of the report. RR, RA, and ER have been modified to save that date. ERFM has also been changed to label field 7 as “DATE ENTERED”. Since ER’s entered as “new” in RA and RR never had a date saved at all, MTD did not purge these. This has been fixed.

ERFM has also been changed to update the ER record when a board tag header is changed. (Board tags have two records in ERFM, one for the board to assign it to an ER, and one for the ER that contains the board tag number.)

07/24/09 FAXADM

RMS

The “privileged” server control option of [FAXADM], accessed by pressing <F12>, now has an option to edit the email defaults file. This file contains the subject and body text for the various RMS documents that may be emailed, such as statements, purchase orders, invoices, etc.

07/17/09 MENU

SEA

You may now change the Anita frame color when a location is selected. The RMS [MENU] now has an option to execute a system command immediately when the location is selected. In this example, change the help field in [MENUMAIN] to “!setframe #” where “#” is the color number from 0-15 {0=black, 1=blue, 2=green, 3=cyan, 4=red, 5=magenta, 6=brown, 7=white, 8=grey, 9=bright blue, 10=bright green, 11=bright cyan, 12=bright red, 13=bright magenta, 14=yellow, 15=bright white} . The “!” means to run the system command immediately after the selection. You can test colors by running “setframe” from a Unix prompt. This change requires Anita version 8.8.0.4 or later.

07/16/09 TERMS

RMS

The customer terms change program, [TERMS], may now be used to copy the existing terms from the customer master to the leases and invoices for that customer. You can also specify a customer range now so cash customers, or customers with branch prefixes may be changed but not the entire file. A log is now created listing the changes made in reports called “termslog”.

07/15/09 SPP,SPL

BETCO

[SPP] , print spooled report, and [SPL]-list spooled reports, will now recognize special printers, eg. duplicate and triplicate printers that print through a main printer. [SPL] will now display column headings and the date and time. The group name has been removed from the report since RMS really doesn’t use it and the last modification time has been standardized so it no longer prints the abbreviated format if the file is less than 6 months old.

07/09/09 IFM

SWING

[IFM] has an option to force rates of one price code to be automatically copied to

another. For example, changing the rate for either S1, L1, or L3 will cause IFM to change the rate to the same amount in the other two categories. This feature is not supported in [IPC] at this time.

07/09/09 APAG

RMS

An option to print the AP aging sorted alphabetically by vendor name has been added to [APAG].

07/09/09 DSJ

RMS

Since the sales journal is often used for other than a daily report, the word "DAILY" has been replaced with "PERIOD" on the some heading pages and removed completely on others. The report title has not been changed.

07/09/09 JFP

RMS

An option to include job memos has been added to [JFP].

06/19/09 ALL PROGRAMS

RMS

Using the mouse within a lookup window has changed. When clicking outside the window, the current highlighted record will be selected and the cursor will go to whatever field was clicked. In other word, to change the lookup selection, you must click within the window. To go back one page, click on the heading or the line above it, to go ahead one page, click on the prompt or the line below it.

06/19/09 OPD

NL

A link has been added to [OE] from the open order display, [OPD]. Pressing <PGDN> on any invoice/order will link to order entry in corrections mode for that ticket. The system will check the privilege level as if [OE] were entered from the menu. All passcode checking and security is enforced as normal.

06/17/09 APRM, APRU,APRR

RMS

AP recurring invoice entry, report, and update have been rewritten for the new AP system. [APRM] has been merged with [APEN] and [APMN] so it uses all the features in those programs. A “stop date” has been added along with the remaining amount to control when the recurring entry automatically stops. The next date may now be left blank to “suspend” the entry without deleting it. You may now specify the bank code to use in [APRM] to override the bank used when selecting the invoices in [APRU]. Specifying a bank code implies “immediate pay”. [APRU] now creates a log file in reports called “aprulog” and will display it when complete. The log will list each voucher it finds for the vendors specified and indicate the new voucher assigned to the current invoice. It will also check for several error conditions and indicate the reason it is not updated such as “suspended”, “reached stop date”, “balance gone to zero”, etc.

06/15/09 TS

SOCON

Tally sheets will now print the total weight and size for each job and a grand total for the report.

06/05/09 PRCR

ESL

Direct deposit checks will no longer be included in the positive pay files created by [APPP]. They are still listed in the check reconciliation, but will be flagged so they do not get transmitted to the bank. This is a custom change.

06/05/09 APMN,APEN

RMS

You may now print an “audit slip” from the new [APXN] program. The audit slip will print the header information along with the GL distribution, Job-Cost distribution, and Equipment distribution if applicable. It can also be printed in [APMN] when the “...print now” prompt appears. You must print the slip after the last applicable section posted for the invoice or it may not include all 3 parts. The purpose of the slip is to attach it to the invoice as proof of entry and distribution. You can print the audit slip from the corrections prompts in the various sections by entering “I” for “print” when prompted.

06/01/09 ARCP,ARIQ

RMS

The details window for a payment in [ARCP], and the same information from

[ARIQ] have been changed to include a discount column so you can see if part of the invoice amount has been discounted or written off.

05/20/09 GLMU, GLPURGE

RMS

The function performed by [GLPURGE] has been merged into [GLMU] and will automatically purge old transactions and memos based on a purge factor from [SYSMAIN] on line 10. The [GLPURGE] program has been removed from the menu. Transactions and memos are only purged when period 13 is closed. The purge factor is the number of months before the closed period and may be 0 to never purge.

05/19/09 POEN

RMS

The “ship-to” field will no longer assume job “000” when no job site is specified. Instead, the program will enter job-site inquiry mode as do the rest of the RMS programs. Pressing <END> in job-site lookup will cause the program to use the customer address from [CFM]. Not that this is different than entering job-site “000” because that will use the physical address from [CFM] if it exists. In addition, you may now enter a job-cost job, or use the <F7> key for job-cost lookup.

05/19/09 OE

SOCON

The “copy from PO” function in hold order entry will now ignore the “+U” item qualifier as well as the “+R” when copying to a rental ticket.

05/18/09 APXN

RMS

The “new” AP system now allows a partial payment of an invoice entered in [APMN]. The program will post the difference between the invoice total and the check amount to the AP account from [GLSM]. (It will substitute the location number (from the default GL number) for the “?” if necessary.) The balance of the invoice would be paid with [APSL] or the automatic selection programs as normal.

05/15/09 OE, IPR, OPR

CFT

When printing invoices or orders through [OE], the privilege level as assigned in

[MENUMAIN] is now checked. This prevents users from printing these documents if they would not normally have access to the corresponding program from the menu.

05/14/09 IPR

SOCON

Summary invoices will now list miscellaneous charges from each ticket at the end in the remarks section.

05/14/09 APOP

RMS

[APOP] now has an option to print cleared checks from the historical reconciliation file created when checks are cleared in [APRC]. The effective date entered when running the report is used as the statement date. Historical reconciliation data is purged automatically by [APMU] based on the factor stored in [APSM] labeled "HIST CLIST:".

04/28/09 DEAR

BIST

A new report [DEAR], Data Entry Audit Report, has been added to the MGR menu. This report will list tickets that were entered by select users within a date range. It shows the date of the invoice, the user ID and date actually entered, and the last modification user and date. You can print for current invoices only, or include invoices that have already been updated. You can also exclude hold orders. The date range may be left blank to print only the current month making the report batchable at EOM.

04/16/09 IRS

SOCON

A new report [IRS], Inventory Revenue Sharing, was written to print all job sites with rental activity (within a specified date range), the total value on rent, the total "shared" value, the percentages for the total inventory, and the revenue dollars. The [IRS] can be used to pay vendors for the revenue dollars for inventory that is re-rented on job sites. Shared equipment should be entered with separate inventory categories so that they can be specified in the running of this report.

04/03/09 PEM

SOCON

The vendor item number cross reference and lookup function has been added to [PEM].

=====

03/26/09 RMS

RMS

Color has been added to all programs on the OP, AR, SP, and FM screens completing the “hotscreen” project for the base system.

=====

03/24/09 MASR

RMS

Lookups and macro functions have been added to MASR.

=====

03/24/09 CSH

SRES

The ability to specify job sites at the account code prompt has been added to the [CSH] program. A purchase order number can now be specified as well, to print the report for a specific purchase order number on the leases. The report was also restructured to allow the job code, job name, and purchase order number fields to fit on the report.

=====

03/20/09 RA

SAVAGE

[RA] has been modified to allow the pro-rating of pickup charges by item weight. As the items being returned are entered, a tally is kept of the total weight being returned (returned quantity for each item multiplied by the item weight found on line 9 of [IFM]). When the total weight returned is greater than zero, the prompt “Pro-rate miscellaneous charges by weight?” will be displayed on the screen. Enter “Y” for Yes to pro-rate the charges by weight, otherwise press <ENTER> to ignore the feature to pro-rate the charges. When “Y” has been entered to pro-rate, the program will then prompt “Enter the total miscellaneous/pickup charges to be pro-rated:”. Enter the total miscellaneous amount to be applied to all return invoices. A ratio will then be calculated using the total weight returned and the total amount returned on each lease, which will then be applied to the total miscellaneous charges to find the charges for each invoice. As each return invoice is processed, the individual miscellaneous charges will be shown on the screen for each invoice. Press <ENTER> to accept the suggested charge, or modify the charge as desired. NOTE: Modifying the miscellaneous charge amount will not be accounted for in the total miscellaneous charges.

03/17/09 ARDA, ARST

RMS

Lookups and macro functions have been added to [ARDA] and [ARST].

03/09/09 MSR

NL

The [MSR] program was modified to print the invoice information sorted by the state code from the customer file maintenance screen [CFM]. Subtotals are provided for each state code, with grand totals at the end of the report. NOTE: The state code from the customer file is used, so if the job codes for a particular customer don't match, the invoice information for that job site will print under the customer's state code, not the job site's.

03/05/09 PDF

RMS

When specifying PDF output using the printer "PS", if you do not specify a file name, the appropriate document reader will be launched in Windows to read the file. If you are on a remote connection that does not have access to the shared drive "S:", the file will be sent to a PC temporary file (documents and settings/windows user/local settings/temp/rmspdftmp.pdf) first. The file is not removed until the next time you use "PS" so you have a chance to retrieve it if you accidentally terminate the reader before saving it. The file also remains on the shared unix folder, /shared/pdf or /data/shared/pdf with a unique number as the file name. These are usually purged after 30 days automatically by [EOM].

03/04/09 CSH

RMS

You may now print Customer Sales History by update date, invoice date, or order date. Prior to this change, the report always used the update date, ie. the DSJ date.

02/03/09 ARIC

RMS

The AR Interest Charge journal will no longer print those accounts with 0 or credit balances. Previously accounts with credit balances were printing.

01/29/09 PRW2

RMS

You may now restart W2's from any employee should there be a problem with the printer. Complete the prompts exactly as the first run, then answer "R" for "restart" at the corrections prompt. The program will ask for the starting employee code and start printing from that point. Note that the total forms listed on the screen, and the total W2 form at the end will still be the total of the run regardless of how many W2's actually printed.

The check number and check date is now printed on the W2 status report. There is also a message if a check date is outside the range specified.

=====
01/24/09 OE,POEN

RMS

The "previous page" function has been added to the order inquiry function displayed when you press <F4>. The <F2> key will now display the prior page, not the first page as it did before. The function of the <HOME> key has also been changed. Pressing <HOME> on any line *except* the first line of a screen will put the cursor on the first line of that screen. If already on the first line, pressing <HOME> will display the first page.

=====
01/20/09 PRCK

ESL

The Concept of a default bank used in [APCK] has been installed for [PRCK]. If the bank name (on page 2 of [PRSM]) contains a "*", this is the default bank. If none of the bank names have a "*", the default bank is "0". A "*" will also print next to the default bank number on page 1. [PRCK] will now display the 3 character bank code used by reconciliation [APRC] as well as the bank name.

=====
01/14/09 OE, RR, RA, OPR, IPR, ITMMAIN

SWING

The Order Entry, Rental Return, Automatic Return, and Item Maintenance programs have been modified to hold an addition "rate flag" field. The new field is used to save the price exception flags, if a price exception is found at entry, or a "*" flag if the rate suggested by the [OE], [RA] or [RR] programs is overridden. The Order Print [OPR] and Invoice Print [IPR] programs have been modified to print "." between the quantity and unit of measure fields if the rate flag is set to "*" (overridden price). NOTE: the change to [OPR] and [IPR] is custom and must be requested. The change to save the price exception or price override flag is not.

=====

01/05/09 CSH

CSEC

The Customer Sales History [CSH] report has been modified to allow for an item # followed by "+S, +N, +U, +D, +*". The [CSH] could be run previously for all +S, +U, +N, and +D items, but not with a specific item code. For example, to obtain a report of item # CP followed by +D, enter "CP+D" at the item code and all invoices showing that item for the date range specified will print. The ability to specify "+*" items has also been added. The ability to run the report for wild cards (all items starting with CP would be "CP*") was not affected .

=====

12/18/08 JFM,CFM

BETCO

When trying to delete an active job in [JFM], or an active customer in [CFM], the program will now display the first location and ticket (invoice) it finds. When deleting a job that has invoice history, it will show the historical invoice number.

=====

12/15/08 SMI

SWING

The option to print a list of scanned images that have not been updated on the DSJ has been added to the [SMI] program as selection #5. When this option is selected, you will be prompted to enter the printer #, the account code range, and the delivery ticket # range. A report will then be printed listing the images that were scanned and not found in the historical data.

=====

12/05/08 APHD,APCH

RMS

The "journal date" range may now be specified when running the historical check register/disbursement report [APCH] so that it can tie in to [APHD], the historical disbursement report. For the same reason, the "check date" range has been added to [APHD]. Both reports now allow the date range to be left blank to use the current AP month. Note that [APCH] was originally designed to mirror [APCR], the check register, and uses the [APCR] update date, not the [APCD]/[APPJ] update date like the [APCH]. This should not be a problem since all 3 reports are updated in the same month, usually when closing the month.

=====

11/21/08 MTD

BIST,SCL

It is now possible to purge all AR items whether they are paid or not. This is necessary with systems that import RMS A/R data and do not mark invoices paid. Without this change, the AR file grows forever and customers are always credit flagged. This option is controlled with the A/R purge factor in setup.

11/20/08 RA

SCL

The function of the <END> key on the item details page in [RA] has been changed to mean “exit” instead of “abort”. To abort the page without making changes, use the letter “A”.

11/18/08 BID,OE

SCL

You may now create a backorder (hold order) with another hold order or any other order type. When using [BID] to print the hold order, the backorder quantities are available in the template as fields “D12” (original quantity), “D32” – backorder rental amount, “*12” – total backorder quantity excluding labor, contracts, etc., “*32” – total backorder rental. The calculated fields, “D11” to “D17” have been moved to “D21” to “D27” to make room for additional fields in the detail file such as unit of measure, trade value, average cost, original quantity, and extended rates. Total fields are now labeled by “*”. This allows for running totals if desired and removes the double meaning that was associated with some of the detail fields. See the documentation at the end of the sample bid template for more field definitions.

11/18/08 BID

SCL

The [BID] print program has been enhanced to allow several printer options when printing to a PCL compatible laser printer. These print options are accessed using the new “^^F(“ command in the bid format. This command is followed by up to 10 parameters separated by a “,”, and followed with a closing “)”. The 10 options are:

- 1: symbol set, eg 8U=Roman 8
- 2: spacing,0=fixed,1=proportional
- 3: pitch,ie. number of characters per inch
- 4: height, in points (ignored for fixed space scalable fonts), default=12
- 5: style,0=norm, 1=italic, 4=condensed, 5=italic condensed, 8=compressed, 24=expanded, 32=outline, 64=inline, 128=shadowed, 160=outline shadowed
- 6: weight, -7=ultra thin,0=norm,7=ultra black

7: typeface,4099=courier (default),0=line printer,4=Helvetica,5=times roman, ...
8: underline,0=fixed,3=float
9: line spacing,ie number lines per inch, default=6
10: mask name, eg: c/bidmask – this pcl mask will be sent to the printer when the command is encountered. Make sure the mask includes reset commands such as position, crlf, etc.

11/17/08 POEN

RMS

The ability to add or subtract to an existing quantity (or cost) using the “+” sign has been added to [POEN]. Remember that to subtract, you must put the “+” before the quantity telling the program to “add” a “negative” quantity.

11/17/08 OE

RMS

When using the “COPY” function in [OE] to copy the items from an existing order, purchase order, or Tally Sheet to a hold order, you may now designate a “full” or “partial” copy. Using this feature with items already on the order will “add” to the current quantity.

11/17/08 OE

SWING

Scanned orders or contracts may now be displayed in [OE] in the same way as [OI] by pressing the <F5> key at the “Is Header OK ...” prompt.

11/14/08 APMAIN

RMS

A flag has been added to [APMAIN] for “reconciliation” records that allows you to prevent the check from showing in the [APPP], positive pay export file.

11/11/08 DSJ,GLSM,SCM

ESL

The sales journal now has a new section for job-cost distribution of income and burden expense. In addition, burden expenses may now be posted to a separate GL numbers as listed in [GLSM] and [SCM]. These numbers can be used for job expenses and prepaid assets. The job-cost distribution section in DSJ may be turned on or off with a setup parameter.

=====

11/06/08 ITU, GLSM

SEA

The inventory transfer update [ITU] program was modified so that a “transfer transition” account could be calculated. The [ITU] posts the general ledger references for each item transferred to reflect the addition/reduction in equipment, and when the general ledger is run from the consolidated location the postings are in balance. When the general ledger was run for each location separately, however, the chart of accounts was showing out of balance because of the one sided posting generated by [ITU]. The transfer transition account was added to the [GLSM] program on line 3, and when loaded, the [ITU] program will post the balancing transfer posting to this account code. This allow the individual location’s chart of accounts to balance while still balancing location 0’s chart of accounts as well.

=====

11/05/08 OE

BIST

The ability to create a new job-cost record has been added to the new job-site function. This mirrors a similar function in [JFM]. Only the job-cost code, job name, date, and account-job site are copied to the new job-cost entry. This feature is now a setup option and does not require custom programming to activate it.

=====

11/05/08 JFM,OE

BIST

A default sales category has been added to [JFM]. This will used as a default for new orders as the industry code. If left blank in [JFM], the one from [CFM] will be used. When entering a new job-site in [OE], the program will now prompt for the job sales category.

=====

11/04/08 ALL RMS PROGRAMS

RMS

The **error** routine has been updated to display a more useful message. You may also press the help key (control r) for more information about the error.

=====

10/31/08 OE,RR,RA,ER,JFM

RMS

The above programs will now allow you to lookup a job-cost code using the <F7> key. When prompted for the acct-job, you may enter a few letters of the job name

and press <F7> to display the job-cost list. You can then select or enter the acct-job from the lookup window.

[JFM] will also attempt to cross reference the entry to the job-cost file even if you do not press the <F7> key. If the program does not find a customer matching your entry, it will attempt to find a job-cost code that matches.

10/30/08 BRP

RMS

The batch report processor, [BRP], will now create sub-directories in reports as needed to spool the requested files. You may specify a sub-directory on the printer line by using a “.” or “/” to separate the directory and file name. You may also use any of the substitution fields to use the day, month, and year in the directory name. For example, you could spool a [CIR] report to “R.^YY^MM.CIR”. This will cause [BRP] to create a directory under reports named “0810”. The substitution fields are: ^YY: 2 digit year; ^MM: month; ^DD:day; ^DT:same as ^YY^MM^DD; ^YM:same as ^YY^MM; ^LOC:location number; ^COMP: company code; ^%M: month name as 3 characters. Note that the substitution is only done by BRP. Reports run outside the batch processor will not substitute. Directories are only created if a substitution field is used. If you want BRP to create directories if substitution fields are not used, put a “^” at the end of the spool file.

10/27/08 JCJT

ESL

A new “summary” option has been added to the Job-Cost Job Tally [JCJT] program. This option will print one line for each job in the selected range that will list the total expenses, income, and profit for the date range, and the same data for the job inception to date. When entering multiple ranges of jobs, a subtotal for each range is printed as well as the grand total.

10/17/08 APXN

RMS

Using the new AP entry program, you may now “add” an amount to a distribution line using the “+” before the new amount as described below for [OE].

10/17/08 OE

ATLAS

You may now “add” a quantity to an existing line on an order by entering a “+”

before the new quantity. For example, if you make corrections to a line that already has a quantity of 100, and you enter "+12", the program will add the two numbers and display 112 in the field. Since you are typing the new quantity over the old one, make sure you remove the rest of the field using the <PGUP> key. If you want to "subtract", enter the "+" followed by the "-", eg. to subtract 12 in the above example, enter "+-12" and the program will display 88.

10/07/08 JCUM

LINK

A hidden option to update the pay rates in [PREM] with the current union rates has been added to [JCUM]. You must be privilege level 7 or greater to use this option. Enter "~~~~" at the union code prompt to bring up another screen that will prompt for the union code and type. You may update a single union and type, all unions and all types, all unions and a single type, or one union and all types. There is an option to print the report only, but not change anything in [PREM] that can be used for proofing. The program will also check for missing unions or types when running for all unions and all types. Terminated employees are not changed. A message is written to the exception report when the rates are changed.

10/06/08 APXN

RMS

In the new AP entry program that replaced [APMN] and [APEN], the "MACHINE TO GENERATE CHECK" prompt has been moved to the end of the posting. Since the option only applies to manual entries, it is no longer a warning and is now just a message. The prompt has been changed to:

"no check# - [APCK] will pay voucher with next run, print now Yes/<ENTER>"

If you answer "Y" to this prompt, [APCK] will be run for the vendor and bank code on the current voucher.

09/18/08 RMS email

RMS

A forth substitution field ("^3") has been added to the "emdefaults" control file to insert the company name, indicated by "LICENSEE" in the fax control file, /etc/tfrc.

The current substitution fields are:

^^0: today's date

^^1: recipient's name
^^2: sender's name
^^3: company name

09/16/08 Personal Printers

RMS

The RMS printer "PP" will now automatically sense a remote connection using "ssh" and transfer the file instead of attempting to print it from the shared drive "s:". Most remote users will not have access to the shared drive. The program will transfer the report to "C:\WINDOWS\TEMP\RMSPTMP" in a DOS window, then attempt to print it to the designated Windows printer. The temporary file will stay on the PC until the next time "PP" is used so you can reprint it if necessary. (future versions may put the spool file in "documents and settings\user\local settings\temp").

This feature has been developed and tested with Anita version 8.6.0.9 and may not work with earlier versions.

A log of the session is kept in /tmp/rmspplog. If it does not appear to work from a remote session, turn on the debug in Anita with "special->trace->windows program command line" to see the dos command being issued. The script may also be run in foreground with "cat file/rms/bat/rmspp".

09/16/08 RMS maintenance programs

RMS

You can now enter the field **number** at the "Corrections..." prompt without having to answer "Y" first in all RMS programs that have numbered fields. This applies to most maintenance programs and other entry programs such as [OE] and [POEN].

09/09/08 IIC

CCSI

The ability to import list prices into the inventory file has been added to the "Import Inventory Costs" program.

08/22/08 SHOW

RMS

A new show utility will be installed on new systems that will take advantage of a new Anita feature called "stretch font". This feature has been added with Anita 8.0.6 and later. When printer "me" is used for a wide report, the utility will switch the Anita

screen to 132 column mode so you can see the entire report. Although previous versions of Anita had this capability, “stretch font” makes the text easier to read in 132 column mode. The new show utility uses the unix program “less” to display the file with a custom key mapping so the function keys are the same. The <F5> key has been changed to go the end of the file, and the search functions “/” and “?” are not case sensitive. Adventurous users can read the manual page on “less” for more features by entering “man less” at a unix prompt, or “-man less” from the RMS menu.

08/21/08 APSL

ESL

Selection #2, Invoice Inquiry, will now let you search all vendors for a particular invoice number. Leave the vendor code blank, and specify any invoice number (including wild-cards) to use this feature. Note that the program will search the entire open AP file for a match and may be slow on old systems.

08/20/08 HIR

RMS

Historical Invoice Reprint, [HIR], will now work correctly with printer “PS” to create one PDF document for the entire run. You may now use the “FAX” printer to fax or email the invoice list as well. If you print invoices for one customer, the Fax window will default to the fax number and contact for that customer, otherwise it will be left blank. Warning – there is no check to make sure you are faxing to the customer on the invoice.

08/19/08 JFM

RMS

[JFM] will now check for archived (purged) jobs if it does not find an active job. The program will display the date the job was purged and confirm that you want to continue. You can change the job information, add or change the archived memo, but you cannot delete the job. (A future enhancement might be to “un-purge” the job.)

08/15/08 POHR

RMS

A prompt to print the expanded descriptions have been added to the purchase order historical report, [POHR].

08/14/08 POHI

RMS

The purchase order historical inquiry, [POHI], is now linked to [POIN]. You can use the arrows and function keys to select a purchase order, then press <PGDN> to see the full PO as it was received. You can now select the item qualifiers as well to display just new purchases, used, rerent, or miscellaneous. If you enter the item with a “+” and one of {S,U,M,R} you will just see those types. If you enter an item number by itself, the program will prompt for the types. The <F2> key will now display the previous page correctly.

08/12/08 APIQ

RMS

You may now access the vendor “memo” file from [APIQ].

08/06/08 AP

RMS

The AP system has been given a face lift and several new features have been added. [APEN] and [APMN] have now been merged to make support easier. You may still access the programs from the menu the same way, or you may run [APXN] to access the new sub menu. The screen has been enhanced to look more like the other RMS entry screens. The voucher number now assigned AFTER the header is accepted eliminating the dreaded “error 1210” when more than one person is entering AP. Lookups have also been added or enhanced for vendor, invoices by vendor, GL account number, and job-cost jobs. The concept of a “default bank” has been added so the bank code may now be left blank and the bank with the “*” in the description will be inserted.

A separate selection has been added to the sub-menu to allow “corrections” to past entries. When using the old program names, the sub-menu does not appear. To make a correction, press <S_TAB> at the vendor field to move to the voucher field. Here you can enter a “?” or “?M” to recall an old entry. As a shortcut, when using [APMN], you may enter just a “?” to recall the last “manual” entry. The new program also does not require you to answer “Y” to corrections before entering a field number. Once you are at a field number, you can use the up and down arrow keys to move between the fields. With mouse control turned on, you can click the field instead of entering the number.

You may now change the distribution of an invoice even if the check has been updated. You will not be able to change the header or the total amount, but if the disbursement journal and purchase journal have not been updated you can change the distribution.

In the GL section, you may now repeat a GL number if necessary. You may also attach an alternate vendor to each line if you want to post the amount to a particular vendor such as with a credit card payment. This option is forced if the new "Credit Card Vendor" flag is selected in [VFM] on line 25. GL numbers are no longer sorted but will print in the order entered. You can also have more than one "default" GL number by using a "template" code in [GLCD], then entering that code in [VFM] preceded by a "*". For example, if you use your Master Card for certain purchases, you can enter a template of "M/C" in [GLCD] and list the common GL numbers. Then, enter "*M/C" in line 3 of [VFM]. When you post an AP invoice for that vendor, the entire list of GL numbers will display and the cursor will stop at the amount for each. You can still add or delete lines as needed using <S_INS> and <S_DEL>. You can also use the up and down arrow keys, <F1> and <F2> to page forward and back, <HOME> to go to the top of the page, or the first page if already at the top, and <END> when done. You can also override the GL description by pressing <S_TAB> at the amount field.

This change requires all new AP programs and a conversion of the data.

07/31/08 APCD, APPJ **ESL**

These AP journals may now be printed by the user ID of the person that made the entry. If this option is set, you will be prompted for the user whenever running the report. If you leave the user ID field blank, all entries will be printed like before. To support this change, the user ID of the person who created the AP entry as well as the user of the last person who changed it is stored in the header as can be seen by [APMAIN].

07/30/08 PRPE **ESL**

A tally of regular hours, overtime hours, and special hours has been added to the [PRPE] screen. All three fields display in the top section where the hours and rates are recorded, on the right hand side of the screen. Additionally, if the regular hour total exceeds 40 hours, a warning will appear on the screen.

07/22/08 JCJS **RMS**

The Job-Cost Job Summary has a new option to suppress a new page with each job to save paper. The default is to print each job on a new page to match the way it used

to work.

07/22/08 IFM

RMS

The item description length may now be up to 60 characters. To allow this change, the field has been moved on the [IFM] screen and all programs that update inventory have been changed. This change should be used with the flags that split the description on two lines for [OPR], [IPR], [ER], and [EE]. All other programs will still chop the description to fit. Since so many programs have been changed, getting the increased length may required a full RMS update.

07/18/08 APIQ

RMS

A new feature has been added to [APIQ] to suppress the display of paid invoices and non-invoiced PO's. To toggle this option, enter "U" for "unpaid only" at the prompt.

07/18/08 APSL

RMS

The Accounts Payable invoice selection program, [APSL], has been enhanced to function more like [ARCR]. You may now browse the unpaid invoice list using <F1>, <F2>, <HOME>, and the up and down arrow. This browse function works at the initial display of invoices as well as when selecting lines for payment. You can also press <S_TAB> to display the GL distribution and Job-Cost data like in [APIQ]. The program is also linked to the image display to show scanned images of the invoices if available. You can also press "M" to access the vendor memos from several points in the program. The invoice inquiry function will now recognize the wild cards "*" and "?" and allow you to browse invoices that fit the mask you enter. If you display a vendor that already has invoices that have been selected, but the check has not been run yet, the program will now display the total of those invoices so you get a more accurate picture of the check that will be printed. The program has also been given a "face lift".

07/16/08 PREO, PREM

RMS

Employers with more than 100 employees, or with 50 employees who receive a government contract in excess of \$50,000 are required to report to the Equal Employment Opportunity Commission using form EEO-1 by September 30th of each year. The employer may report for any pay period from July 1- Sept 30. A new

program, [PREO], has been written to load the job category and race/ethnicity in the employee master and to produce the required report. The program will also check for errors (missing or invalid job/race codes), and it will create the file for electronic submission. [PREM] has also been modified to support the new field on line 12. The status line has been split with a section allowing entry and lookup of the EEO codes.

At this time the report may be filed by mail, by filling out a form on-line, or by uploading the data file. For more information, go to www.eeoc.gov/eeo1survey.

07/09/08 REX

SWING

A new formula field option has been added to [REX] that will pad a field with any character, either to the left or right. The key character to do this is a “*”, followed by the character to use, followed by the field size. If the field size is negative, the field is padded on the left, otherwise to the right. For example, to pad field 2 on the right with dots to 5 characters, enter “=2*.5” as the field number. If field 2 contained “ABC”, the result would be “ABC..”. Note that if the actual data size is larger than the pad size, it will not be changed.

06/20/08 APIQ

ESL

A new window has been added to [APIQ] that will display the job-cost distribution for a particular voucher. After pressing <S_TAB> to display the GL distribution, press <S_TAB> again to see the job-cost data. The program will display the job-code, phase, job/phase name, expense type, and amount. Note that when AP invoices are archived to history, the link to job-cost is lost and the program will not be able to display the distribution.

06/19/08 OE

ELLIS

It is now possible to set default “extended billing cycles” based on the rental category for new orders entered in [OE]. This is not a user function since it involves the rental formula, but it is something that can now be changed easily.

06/19/08 FAX

SWING

A class override has been added to the fax system. If the phone number starts with “+P” or “+p” indicating a “private” fax, the class will be changed to 8 regardless of

what it is set to when sending the fax. The reason is that certain recipients may have restricted lines that require a specific phone line to be used when sending the fax. This option lets you dedicate one modem to the purpose and assign it to class 8. All "private" faxes will then use that modem and phone line.

06/10/08 REX

SWING

Four new conditions have been added to [REX] that will test the length of a field. Use the condition "SE" to test for a length equal to a number, "SG" to test greater than, "SL" for less than, and "SN" for not equal. These tests are useful if you need records with blank fields, or to split files that may have multiple record types (eg CARH).

05/30/08 VML

ESL

A new field was added to the Vendor Master List [VML] program that allows a last activity date range to be entered. Enter the last activity date range separated by "-", "A" for All dates, or leave blank to run the report for the current month.

05/20/08 SMI

SWING

This new report on the [MGR2] menu will list missing images for orders, AP invoices, or inventory. You can run the report in a date range as well as with other options depending on the images you are looking for. For example, when looking for missing delivery tickets, you can also specify the customer ranges and ticket number range. For AP invoices, you can enter vendor ranges and the voucher or PO# range. When looking for missing inventory images, you can specify item ranges and category ranges. There is a hidden "debug" option that will print the name of the file in the ranges selected along with the status for the associated image. The status may be "4" if the image is found, "0" if not found, and "-1" if an error was received. For the purpose of this report, "0" and "-1" mean the same thing. To use this feature, enter "DEBUG" at the corrections prompt.

When searching for delivery tickets, the report only looks for rental categories that end in "I"=initial tickets. The date used is the order date. Invoices for jobs that have been archived are ignored. This selection always prints in customer account order (but not job number order).

When searching AP invoices, current data is searched first, then archived data. The

date used is the invoice date. The report is printed in vendor code order.

For inventory images, the date used is the “first used” date as shown in [IFM] on the “\$ totals” screen. This date is not filled in until the item is actually updated on a ticket, so new items may not appear on the report if you specify a date range. The report always prints sorted by category.

05/14/08 BACKUP

SWING

The **backup procedure** may now send a message to a device, mail, or printer if the backup fails, or if it succeeds, or both. To do this, add as many lines as needed to the control file “sysdev”. If the line starts with a “+”, it will only be executed on a successful backup. If it starts with a “-“, only on failure. If a line starts with a “#” it is ignored and treated as a comment. Any other lines are executed on pass or fail. For example, to send the status message to a mail address if the backup fails, enter “-|mail -s “backup failed” user@domain.com. (The “-s” option is the subject of the mail.) To print the message, use “-|lp -s -d printer-name.” (“-s” means “silent”, otherwise you will get unix mail with the spool ID, the “-d” means destination.) Make sure you use the unix printer name, eg: lp01, lp02, etc.

05/07/08 IIC

CCSI

A new program, Import Inventory Costs [IIC] has been written to import inventory cost from a spreadsheet saved in .csv format. The suggested format for the import spreadsheet is as follows: Column 1=item code, Column 2=item description, Column 3=rental average cost, Column 4=resale average cost, and Column 5=replacement cost, although the program allows for the data to be located in other columns. For more information on the [IIC] program, please consult either the help screen or the manual.

04/30/08 APIQ

ESL

The <F2> key has been added to [APIQ] to display the previous page of vouchers.

04/15/08 POEN, OE, POPR, OPR, IPR

LI

The [OE], [POEN], [OPR], [POPR], and [IPR] programs have been modified to print the “+S” designation for all resale items, rather than there being no designation at all.

For example, when item code “CP” is entered/printed on a sale invoice or purchase order, and no item type is specified, the item code will display/print with the +S following it (CP+S). NOTE: this feature must be requested.

04/14/08 CFM

HSS

The Customer File Maintenance [CFM] program has been modified to allow the display of file attachments that have been scanned into the images directory. The images can be displayed by entering “A” for Attachment at the corrections prompt. All images stored in the images/cfm directory using that customer account code will then be displayed using the appropriate program on your PC. If more than one attachment exists for a particular customer account, as long as the files are saved with the first five characters of the customer account code in the front of the filename, all files will be displayed. For example, for account 00000, you might have 00000.pdf, 00000a.pdf, 00000b.pdf, etc. If a file attachment exists in the customer images directory for the customer entered into [CFM] or [CFI] a “*” will display to the left of the account code on the screen. NOTE: The PICS system must be activated on your system in order to use this feature.

03/31/08 FAXADM

SWING

You may now use the <F7> key in [FAXADM] when looking at the details for an individual fax to restart a fax immediately. You may also restart ALL faxes from the main display using the same key if logged in a superuser. Since the <F7> key was used to clear the log, that function has been moved to the <F6> function – fax log display. To clear the log, you must first display it with <F6>, then press “Y**” to clear it.

03/31/08 PRCR

ESL

The total number of employees in each department, division, and company is now printed in the appropriate total section. If the gross wage on the check is less than or equal to zero, or if the check number has a “*” in it, the check is not considered in the count. This allow for excluding adjustment checks in the employee count.

03/31/08 LPC

COLGATE

A new program called Lease Price Changes [LPC] was written to allow price

increases on existing leases for All customers, specified customers accounts, or specified customer-job sites. Leases older than one year will be considered for a 3 percent increase, as well as leases that have not had a price increase within a year. Leases can be excluded from the price increases either temporarily (for the current run) or permanently.

03/27/08 PRVD

ESL

An option has been added to the Payroll Voluntary Deductions [PRVD] report that allows the report to be printed from the current payroll data. Using this option will print the details for the current payroll checks that have not been updated on the check register.

02/27/08 PRSS

LSSI

The Payroll State Register will no longer include gross wages for tax codes that have been coded as exempt (“*” after the tax code). Before this change, the program also checked to make sure the amount withheld was also zero. The reason for this change is that it is possible to have a withholding amount on the check, but the code is still marked as exempt. This is not the normal case, but it could happen.

02/27/08 ARCR

LSSI

[ARCR] will no longer accept a GL number that matches one of the system bank GL numbers from APSM or the A/R number from GLSM. The reason is that if you post to one of those numbers, and update the journal to the same number, the GL entry will cancel itself out. You can force the posting by entering “Y**” at the “Cannot post to A/R or CASH GL numbers! - press <enter> ” prompt.

02/21/08 PRMC

ESL

A summary option has been added to the Payroll Master Control [PRMC] report. The summary option will print the employee social security number, employee code, employee name, co/dv/dp, sex, date of birth, date of hire, date of termination, review date, total gross YTD, and total hours (regular plus overtime plus double time). NOTE: The figures printed for total gross Year to Date and hours are determined by the employee file [PREM] and are not recalculated using the historical pay records.

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02/15/08 FLP

SWING

You can now create fax lists from one or more prospect lists. Fax lists are text files of just fax numbers and contact information used to blast a large number of faxes. The fax lists can be merged, cleaned of duplicates, and manually edited. This program is similar to [FLC] for customers and [FLV] for vendors.

=====

02/14/08 PLQ

SWING

This new program is a quick entry screen to [PLM]. It asks for the prospect list code, the creation date, source name, and default codes. Prospects are then entered using only the phone number, fax number and company name. The phone number and fax number are checked against entries currently in [LOCATE] to see if they are already on the system in [CFM], [VFM], or [PLM]. If it finds the number, it asks if you want to allow the duplicate. You can press the inquiry key to see where the number is found. You can also link directly to [PLM] if you want to change the defaults or other data.

=====

02/04/08 ERL

SWING/RMS

You may now print the ER Log, [ERL], in customer account order or in ER# order. You may also select up to 20 customer ranges, and 20 ER# ranges.

=====

02/04/08 Host based printers

RMS

RMS can now print to certain host based (GDI) printers using features including in the latest version of Anita. If the printer is to be used only by the user when logged in through Anita, this can be done with a new printer name "pp" = personal printer using the standard version of Anita. If the printer is going to be used by ANY user, Anita Enterprise is required since it uses AnitaLPD. The PC must also have a static IP address so the Unix server can find the printer. In either case, Anita version 8.5 or later is required.

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02/04/08 AR Aging Reports/Displays

CER

The accounts receivable system has been modified to allow the aging of on account payments regardless of account's balance. Previously, the system would age the on

account payments and apply them to the oldest unpaid invoices, and then show the remaining balance in the current column. The new modification will now age the on account payments dependent on the on account invoice date, and will show the on account payments in the appropriate aging bucket. This change must be requested by your system administrator.

01/31/08 OE/CFM

ASE

A separate rental category can now be set for new temporary account codes. Previously, all new accounts would be assigned the same rental category regardless of whether they were temporary or permanent. Now the system can be set to assign one rental category to permanent customers, and another for the temporary customers.

01/31/08 GLCR

SRL/RMS

[GLCR] now supports the same commands and substitution fields as [GLR]:

A#: add to buffer #

M#: minus from buffer #

Ixxx: change image to xxx

>##: indent ## characters (ignored)

<##: exdent ## characters (ignored)

Ux: underline (optionally set underline character to x)

V: variance (ignored)

^LOC: insert location name

^DR: insert date range

!#ZA={Y,N}: exclude zero lines (ignored)

!#UA={Y,N}: exclude unknown accounts

!#VA={Y,N}: variance (ignored)

!#LM##: set left margin to ##

!#PS={CP,NP,6L,8L}: set print size to compressed, normal, 6 lpi, 8 lpi

!#DW=##: set description width to ##

!#PC=x: set profit center to x (ignored)

The number of buffers has also been increased to 36 where buffers above 9 are referenced using the uppercase letters A-Z.

If the report width exceeds 132 columns, and is printed to a HP compatible laser, the character size is adjusted so the report will fit on the page.

01/30/08 ARAG**SWING**

You may now enter a negative number as the starting amount in the “Dollar Range” prompt in [ARAG]. This allows you to print an aging schedule for credit balances only by entering “-9999999-0”.

01/29/08 APMN**RMS**

You may now set a default bank code that [APMN] will use if the bank is left blank. Some versions of [APMN] would always insert a “0” at the bank code field. To change the default bank enter a “*” somewhere in the bank description in APSM.

01/28/08 OPR/IPR**SWING**

It is now possible to print special aging symbols and last pay info on the orders and invoices. This information is coded and abbreviated so it takes less space on the document. This is a custom change.

01/17/08 ARAG**SRL**

A new option has been added to [ARAG] to print total aging by job site. Enter “J” at the “Sort by ...” prompt to select this option. When using this selection, the long form version will print the job address instead of the customer address. The option to print last payment info is ignored because payment info is stored by customer, not by job. All other subtotals are also suppressed because they do not apply when sorting by job-site.

01/10/08 TS**SWING**

An option was added to the Tally Sheet [TS] program to allow the report to be printed for initial rentals only. This will print a record of all leases and equipment ever sent to a particular job site without showing returns or exchanges.

A

Accounts Payable Aging [APAG], 42
Accounts Payable Cash Disbursements Journal [APCD], 51, 60
Accounts Payable Check Print [APCK], 14, 49, 56
Accounts Payable Entry [APEN], 43, 56, 59
Accounts Payable Entry [APXN], 44, 45, 55, 56, 59
Accounts Payable Historical Check Register & Disbursements [APCH], 50, 51
Accounts Payable Historical Disbursements [APHD], 14, 22, 50, 51
Accounts Payable Inquiry [APIQ], 25, 26, 59, 61, 62, 63, 65
Accounts Payable Maintenance [APMAIN], 26, 53, 60
Accounts Payable Manual Entry [APMN], 43, 44, 45, 56, 59, 60, 70
Accounts Payable Non Invoiced PO's [APNI], 6
Accounts Payable Open Check List [APOP], 22, 35, 45
Accounts Payable Purchase Journal [APPJ], 20, 51, 60
Accounts Payable Recurring Report [APRR], 43
Accounts Payable Recurring Update [APRU], 26, 27, 43
Accounts Payable Select [APSL], 45, 58, 61
Accounts Payable System, 17, 43, 45, 59
Accounts Payable Vendor Payments [APVP], 25, 26
Accounts Payable 1099 Forms [AP99], 23
Accounts Receivable Adjustment Journal [ARAJ], 21
Accounts Receivable Adjustments [ARAD], 21
Accounts Receivable Aging [ARAG], 12, 38, 39, 70
Accounts Receivable Aging Reports/Displays, 68
Accounts Receivable Cash Receipts Entry [ARCR], 9, 18, 19, 37, 67
Accounts Receivable Collections Calls [ARCO], 24, 33, 38
Accounts Receivable Customer Payments [ARCP], 17, 25, 26, 44
Accounts Receivable Delinquency Report [ARDQ], 7, 23, 24
Accounts Receivable Detailed Aging [ARDA], 12, 47
Accounts Receivable Inquiry [ARIQ], 14, 18, 33, 37, 44
Accounts Receivable Interest Charges [ARIC], 48
Accounts Receivable Ledgers [ARLG], 40
Accounts Receivable Recurring Maintenance [APRM], 25, 26, 27, 43
Accounts Receivable Statements [ARST], 38, 47
Automatic Credit Flag [ACF], 12, 14
Average Cost Update [ACUP], 29

B

Backup Procedure, 64
Batch Report Print [BRP], 29, 55
Bid Print [BID], 51, 52

C

Cash Status [CASH], 22, 35, 67
Costed Inventory Report [CIR], 30, 55
Customer Credit Terms [TERMS], 41
Customer File Maintenance [CFM], 16, 17, 33, 36, 37, 38, 44, 48, 50, 54, 65, 66, 68, 69
Customer Master List [CML], 36

Customer Price Inquiry [CPI], 31, 36
Customer Purge [CPG], 16
Customer Sales History [CSH], 15, 19, 30, 47, 48, 50
Customer Sales List [CSL], 16

D

Daily Sales Journal [DSJ], 5, 6, 39, 42, 48, 50, 53
Data Entry Audit Report [DEAR], 46

E

Email through RMS, 20, 31, 32, 33, 38, 41, 56, 58
Emailing using RMS, 32
End Of Day [EOD], 7
Equipment Return [ER], 9, 40, 54, 61, 68
Equipment Return Log [ERL], 28, 40, 68
Error Messages in RMS, 32, 43, 54, 59, 64
Exporting RMS Data [REX], 31, 32, 37, 62, 63

F

Fax Administration [FAXADM], 40, 41, 66
FAXING THROUGH RMS, 20
Faxing through RMS [FAX], 30, 58, 63

G

General Ledger [GLED], 13, 16
General Ledger Amortization Schedule [GLAS], 5, 27
General Ledger Cash Flow Report [GLCR], 69
General Ledger Depreciation Maintenance [GLDM], 21, 22
General Ledger Depreciation Report [GLDR], 21
General Ledger Entry [GLEN], 7, 14, 15, 37
General Ledger MTD Update [GLMU], 44
General Ledger Purge [GLPURGE], 44
General Ledger Reports [GLR], 17, 69
General Ledger System Maintenance [GLSM], 19, 45, 53, 67

H

Header Maintenance [HDRMAIN], 16
Historical Invoice Purge [HIPURGE], 29
Historical Invoice Reprint [HIR], 16, 20, 38, 58
Historical Sales Report [HSR], 5
Host Based Printers, 68
HOTSCREENS, 15

I

Import Inventory Costs [IIC], 57, 65
Inventory File Maintenance [IFM], 6, 8, 12, 13, 15, 17, 23, 28, 30, 37, 38, 42, 47, 61, 64
Inventory Price List [IPC], 12, 21, 32, 42
Inventory Revenue Sharing [IRS], 46
Inventory Sales List [ISL], 12, 31
Inventory Stock by Location [ISP], 32
Inventory Stock by Location Print [ISP], 19
Inventory Transfer Update [ITU], 53
Invoice Print [IPR], 5, 35, 40, 45, 49, 61, 65, 70

Item Maintenance [ITMMAIN], 49

J

Job Cost Job Summary [JCJS], 61
Job Cost Job Tally [JCJT], 55
Job Cost Payroll Entry [JCPE], 39
Job Cost Payroll Register [JCPR], 39
Job Cost Transaction Total [JCTT], 24
Job Cost Union Maintenance [JCUM], 56
Job File Maintenance [JFM], 50, 54, 58
Job File Print [JFP], 42

L

Lease Price Change [LPC], 32, 66
Lookup Boxes [LOOKUPS], 31

M

Maintenance programs, 57
MENU. See MENUMAIN, See MENUMAIN, See MENUMAIN
Menu Maintenance [MENUMAIN], 19, 32, 41, 45
Month To Date Update [MTD], 29, 40, 51
Monthly Deferred Revenue [MDR], 18
Monthly Sales Report [MSR], 5, 6, 18, 47, 48
Mouse Control [ALL PROGRAMS], 42
Multiple Account Salesperson Report [MASR], 46

O

Open Order Display [OPD], 42
Open Order Report [OPN], 5, 38
Order Entry [OE], 5, 6, 7, 10, 11, 12, 23, 30, 35, 38, 42, 43, 45, 49, 51, 52, 53, 54, 55, 57, 63, 65, 69
Order Entry, Order Print, Invoice Print, 36
Order Inquiry [OI], 5, 36, 53
Order Print [OPR], 5, 45, 49, 61, 65, 70
Overage Print [OVP], 28

P

Payroll Check Print [PRCK], 49
Payroll Check Register [PRCR], 22, 43, 66
Payroll Employee List [PREL], 8
Payroll Employee Maintenance [PREM], 22, 23, 25, 27, 56, 62, 67
Payroll Entry [PRPE], 22, 25, 27, 39, 40, 61
Payroll Equal Opportunity Reporting [PREO], 62
Payroll Master Control [PRMC], 67
Payroll Record of Employment [PRRE], 23, 24
Payroll State Summary Register [PRSS], 67

Payroll Time Clock Report [PRTR], 28, 38, 39
Payroll Timedlock Entry [PRTE], 38
Payroll Voluntary Deductions [PRVD], 66
Payroll W2 Forms [PRW2], 48
PDF, 7
PDF printing, 32
PDF through RMS [PDF], 48, 58
Personal Printers, 57
Physical Inventory Entry [PIE], 35
Price Exception Maintenance [PEM], 23, 46
Progressive Billing [PRO], 28
Prospect List Fax List [FLP], 67
Prospect List Quick Entry [PLQ], 68
Purchase Order Entry [POEN], 5, 8, 25, 44, 49, 52, 57, 65
Purchase Order Historical Inquiry [POHI], 13, 59
Purchase Order Historical Report [POHR], 16, 20, 59
Purchase Order Open Purchase Print [POOP], 21
Purchase Order Print [POPR], 5, 65
Purge Cash Accounts and Jobsites [PURGE], 16

R

Rental Continuation [RC], 9
Rental Item Tracer [RIT], 12
Rental Return [RR], 29, 40, 49, 54
Rental Return Automatic [RA], 30, 40, 47, 49, 51, 54
Rerent Item List [RIL], 37, 38

S

Sales Category Maintenance [SCM], 53
Salesperson Commission Report [SCR], 10
Salesperson File Maintenance [SFM], 9, 10
Scan for Missing Images [SMI], 50, 64
SFM
Salesperson Maintenance [SFM], 9, 10
Show Utility, 58
SPOOL [SPL], 41
SPOOL [SPP], 41

T

Tally Sheet [TS], 43, 70
Tax File Maintenance [TFM], 29
Truck Schedule Report [TSR], 18

V

Vendor File Maintenance [VFM], 13, 17, 60, 68
Vendor Master List [VML], 63